



RIVERSIDE COUNTY PROBATION DEPARTMENT

ALAN M. CROGAN
CHIEF PROBATION OFFICER



JUVENILE RECORD SEALING 781(a) Welfare and Institutions Code

The Riverside County Probation Department supports your interest in having your juvenile record sealed. To expedite the procedure, please review the following information and requirements to ensure you qualify to have your record sealed.

HOW DO YOU BENEFIT FROM SEALING YOUR RECORD?

When a juvenile record is sealed, no one (except in unusual circumstances) is allowed to open the record for review. Therefore, the person can act as if the event that caused the record had never occurred.

WHAT IS A JUVENILE RECORD AND WHO QUALIFIES TO HAVE THE RECORD SEALED?

- Juvenile Record:** A juvenile record may consist of any type of contact/arrest with a law enforcement agency, a violation of any law, traffic offense, city ordinance and including a violation of a status offense (i.e., runaway from home, truancy, and curfew).
- Over age 18:** If you are 18 years of age or older, and are not currently on juvenile or adult probation or have any pending criminal matters, you are eligible to have your juvenile record sealed.
- Under age 18:** If you are currently under the age of 18, five years must have passed from your contact with law enforcement which produced your juvenile record. If you were placed on formal probation, you must be off of probation for five years.
- Restitution/Fines:** There cannot be any pending fines, civil matters or restitution which arose from the acts attempting to be sealed.

WHO IS PROHIBITED FROM HAVING THEIR JUVENILE RECORD SEALED?

- Unfit Minor:** Any minor found unfit as a juvenile pursuant to 707.1 WIC, which resulted in a conviction, may not have their record sealed.

707 WIC Offenses: Anyone who has committed a 707(b) WIC offense after the age of 14 cannot have their juvenile record sealed or destroyed. These offenses are serious felonies in which a juvenile could be tried as an adult. The most common offenses are serious assaults, robbery, and some sex offenses.

Moral Turpitude: The applicant cannot have been **convicted as an adult** of a felony or misdemeanor involving moral turpitude. Acts involving moral turpitude can be as minor as a petty theft, or as serious as robbery, or a sex offense.

WHERE MUST YOU APPLY TO HAVE YOUR RECORD SEALED?

Jurisdiction: An individual who was previously a ward of the court must apply to have the juvenile record sealed in the county in which wardship was last terminated. All other applicants may apply in any county in which there is a juvenile record. (5.830 California Rules of Court)

SEALING OF TRAFFIC RECORDS

Traffic: Traffic matters may be sealed; however, even after a traffic record is ordered sealed, the Department of Motor Vehicles is required to give access to its sealed records to insurance companies to determine eligibility for insurance and insurance rates.

In sealing your juvenile record, the Court must find that "rehabilitation has been attained to the satisfaction of the Court." To assist the Court with making this determination, all pending adult fines (traffic or otherwise) and any outstanding warrants must first be cleared before completing the record sealing application process. If you are currently on adult probation or parole, or are ineligible for any of the above reasons, your request will not be processed.

When the court grants the petition and orders the juvenile record sealed, the Court will send a copy of the order to each agency named in the petition directing the agency to seal its records. The agency must then advise the Court of its compliance. Once the Court orders a record to be sealed, the incident(s) which caused the record to be created will be deemed never to have occurred, and the person may respond accordingly to any inquiry about the events.

If you have any questions or wish to set an interview appointment to apply to have your record sealed, please request to speak with the Intake Probation Officer assigned to record sealing.

9889 County Farm Road, Riverside, CA 92503 951-358-4310
Fax: 951-358-4464

REQUEST FOR JUVENILE RECORD SEALING

In order to process your request for your juvenile record to be sealed, please complete the enclosed application form (both sides) in as much detail as possible. This form should be completed by the individual who has the juvenile record, not the family member or friend.

To help support your request, please enclose a photo copy of any documents that support your "rehabilitation" (i.e., high school diploma, college graduate certificate, any vocational training certificates, two paycheck stubs, or any completed therapy or counseling). The more information probation receives, the more informed the Court will be about your rehabilitation, which may justify the sealing of your records.

Please ensure to include a correct address and telephone number on the form. A probation officer may contact you by telephone and/or mail to clarify any information you have provided.

Note: Due to the volume of requests that are received, the process to initiate the sealing of your juvenile record may take between three to six months.

If you have any questions, please call the Intake Unit at 951-358-4310.



RIVERSIDE COUNTY PROBATION JUVENILE RECORD SEALING APPLICATION FORM



Name: _____ CID: _____ J- _____

Other Names Used: _____ DOB: _____

Address: _____ City: _____ State: _____ Zip Code: _____

Phone: () _____ SSN: _____ DLN: _____ State: _____

Male Female Race: _____ Height: _____ Weight: _____ Hair: _____ Eyes: _____

Marital Status: Single Married Divorced Separated Common-Law Relationship

No. of Children: _____ Ages: _____ Living with: Yes No Child Support: \$ _____ a month

Military Service: No Yes Branch: _____ Type/Date Discharge: _____

(Provide/Attach Proof)

(Please fill out this form completely to have your request processed)

Current or past names of every law enforcement agency applicant has had contact with:

<u>Agency</u>	<u>City</u>	<u>County</u>	<u>Juv.</u>	<u>Adult</u>
_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>

Current or past ADULT probation or parole, including court summary probation:

None Explanation: _____

Current traffic, criminal, civil matters pending: None Explanation: _____

Educational History: (Provide/Attach Proof)

- High School Diploma Year Graduated: _____ School: _____ City: _____
- High School Equivalency Year: _____
- Failed to complete High School Highest grade level achieved: _____
- College Degree Major: _____ Year: _____ School: _____
- College Student: Major: _____ Sr. Jr. Soph. Fresh. School: _____
- Certificate Type: _____ Year: _____
- Other: _____

Employment History: (Provide/Attach Proof)

<u>Employer</u>	<u>Job Description</u>	<u>From Date</u>	<u>To Date</u>

Current living arrangements: _____

Future career plans: _____

Reason for requesting Record Sealing:

- To get matter behind me so as not to hinder future career plans.
- Other: _____

Additional information/comments: _____

Applicants Signature: _____ **Date:** _____